



**NYU**

**ROBERT F. WAGNER GRADUATE  
SCHOOL OF PUBLIC SERVICE**

**Course Waiver Policy:  
PADM-GP 2201 Institutions, Governance and International Development**

PADM-GP.2201 provides students with a foundational understanding of the theory and practice of public sector institutional reform in developing and transitional countries. The course is required for all students who have declared an international specialization.

Students who have completed appropriate undergraduate or graduate coursework comparable to PADM-GP.2201 are encouraged to request a course waiver. A waiver may also be requested if a student has substantial work experience directly related to the topics covered in the course. Students who receive a waiver will take an upper-level or elective course in place of PADM-GP.2201, thereby creating an opportunity to further shape their specialization toward their academic and professional goals.

To request a course waiver for PADM-GP.2201, students must complete the following:

- Obtain the syllabi for courses completed previously and consult the current syllabus for PADM-GP.2201 (available at [wagner.nyu.edu/portal/students/academics/courses](http://wagner.nyu.edu/portal/students/academics/courses)) to identify the degree of overlap.
  - Note: courses in international relations often do not cover the key topics of PADM-GP.2201 -- comparative public administration, institutions and institutional reform in developing and transitional countries. For a waiver to be granted, these topics must be addressed in the syllabi.
- If a significant amount of overlap exists, please write a memo justifying your waiver request and include your name, student ID# and email address. In the memo please note the year you took the course(s), the title of the course(s), the academic institution at which the course(s) were offered and the grade you received.
- If the waiver is being requested on the basis of work experience, please provide a detailed description of the relevant work and the time period covered. Normally the information in the memo will be supplemented by a discussion with the course faculty.
- Make sure to include a copy of your transcript(s) with relevant coursework highlighted or circled.

To submit your course waiver request, gather the specific materials outlined in the policies above. Once you have gathered all required information, complete the CORE-GP 1011 [Course Waiver Request form](#) and attach the documentation in a single pdf document. (the form will only allow one attachment) Make sure to only submit complete waiver requests - incomplete requests cannot be processed.

If you have questions, you can contact us at [wagner.studentservices@nyu.edu](mailto:wagner.studentservices@nyu.edu).